



# Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

**Meeting to be held in St Stephens Church Hall,  
Norman Street, Kirkstall, Leeds LS5 3JN  
Wednesday, 13th July, 2022 at 6.00 pm**

**Councillors:**

- |                 |                            |
|-----------------|----------------------------|
| L Cunningham    | - Armley;                  |
| J McKenna       | - Armley;                  |
| A Smart (Chair) | - Armley;                  |
| C Gruen         | - Bramley and Stanningley; |
| J Heselwood     | - Bramley and Stanningley; |
| K Ritchie       | - Bramley and Stanningley; |
| H Bithell       | - Kirkstall;               |
| J Illingworth   | - Kirkstall;               |
| F Venner        | - Kirkstall;               |

**Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus to other people**





Agenda compiled by: Debbie Oldham  
Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:  
Armley - Armley Mills; Armley Library (old entrance)  
Bramley & Stanningley - war memorial; Bramley Baths  
Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-'</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUMS</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 16TH MARCH 2022</b></p> <p>To receive the minutes of the meeting held on 16<sup>th</sup> March 2022, for approval as a correct record.</p>	9 - 16
8			<p><b>MATTERS ARISING</b></p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>UPDATE ON LEEDS 2023 YEAR OF CULTURE</b></p> <p>To consider the report of the Chief Officer Culture and Economy which, together with a presentation to be provided at the meeting seeks to update Members on the LEEDS 2023 programme and which also seeks to gather input and support from Elected Members and residents.</p>	17 - 18
10			<p><b>HIGHWAYS &amp; TRANSPORTATION – STANNINGLEY BOTTOM REVIEW</b></p> <p>To consider the report of the Chief Officer Highways and Transportation presenting details on the future layout and operation of the Stanningley Bottom scheme and what funding options may be available to contribute to requested maintenance and/or traffic improvements.</p>	19 - 20
11			<p><b>COMMUNITY COMMITTEE CHAMPIONS ROLE PROFILE</b></p> <p>To consider the report of the Head of Locality Partnerships which provides Members with an update on the Community Committee Champions role profile.</p>	21 - 24
12			<p><b>COMMUNITY COMMITTEE APPOINTMENTS 2022/2023</b></p> <p>To consider the report of the City Solicitor which notes the appointment of Councillor Smart as Chair of the Inner West Community Committee for 2022/23 as agreed at the recent Annual Council Meeting, and also invites the Committee to make appointments to those positions detailed in the report and its appendices.</p>	25 - 38
13			<p><b>INNER WEST COMMUNITY COMMITTEE FINANCE UPDATE REPORT</b></p> <p>To consider the report of the Head of Locality Partnerships which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund Capital Budget, as well as the Community Infrastructure Levy budget for 2022/23.</p>	39 - 52

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14			<p><b>INNER WEST COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>To consider the report of the Head of Locality Partnerships providing an overall update on the work that the Communities Team is engaged in, based on priorities identified by the Community Committee.</p>	53 - 76
15			<p><b>YOUTH ACTIVITY FUND CONSULTATION REPORT</b></p> <p>To consider the report of the Head of Locality Partnerships providing an update on the outcomes from the Youth Activity Fund consultation which has been undertaken with children and young people, and arising from the results of that consultation, details proposals for the priorities of the programme in 2022/23.</p>	77 - 84
16			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the next meeting will be on Tuesday 6<sup>th</sup> September 2022 at 6pm. Venue to be confirmed.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b>THIRD PARTY RECORDING PROTOCOL</b></p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p> <p><b>VENUE DETAILS AND MAP</b></p>	85 - 86

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## INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 16TH MARCH, 2022

**PRESENT:** Councillor F Venner in the Chair

Councillors L Cunningham, C Gruen,  
J Heselwood, J Illingworth, J McKenna and  
K Ritchie

### **CO-OPTED MEMBERS PRESENT**

Steve McBarron, Stephen Garvani and Jonathan Butler

#### **44 Appeals Against Refusal of Inspection of Documents**

There were no appeals against refusal of inspection of documents.

#### **45 Exempt Information - Possible Exclusion of the Press and Public**

There were no exempt items.

#### **46 Late Items**

There were no formal late items. However, there was supplementary information in relation to Agenda Item 9 – Finance update report which had been approved by the Chair prior to the meeting and circulated to Members.

An item was tabled at the meeting with the approval of the Chair, in relation to Agenda Item 9 – Finance update report. Minute 52 refers

#### **47 Declaration of Interests**

Cllr Illingworth declared an Other Registrable Interest in relation to Agenda Item 9 – Finance Update Report. He declared that he was the appointed Director of Kirkstall Valley Development Team and Company Secretary and Director of Kirkstall Valley Park Ltd, who had submitted applications for Wellbeing funding for the Committee's consideration. Having declared this interest, Cllr Illingworth took no part in the consideration of, or voting upon these applications.

During Agenda Item 9 Finance Update Report Cllr Gruen also declared an Other Registrable Interest, as she is on the Board of BARCA who had submitted an application for Wellbeing funding for the Committee's consideration. Having declared this interest, Cllr Gruen took no part in the considerations of, or voting upon this application. Minute 52 Refers

## **48 Apologies for Absence**

Apologies for absence were received from Cllrs Bithell and Smart. It was also noted that Co-optees Catherine Hyde, Steve Harris and Joanne Fiddes had submitted apologies.

## **49 Open Forum / Community Forums**

In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules at the discretion of the Chair a period of up to 10 minutes may be allocated for members of the public to make representations or to ask questions on matters within the terms of reference on the Community Committee.

On this occasion Mr John Liversedge attended to speak in relation to the Kirkstall Festival.

Mr Liversedge wished to raise concerns in relation to the location of the FAS2 compound in the grounds of Kirkstall Abbey, as part of the alleviation works. Mr Liversedge explained that this was the usual location for the Fairground which was a key part of the Kirkstall Festival. The Committee was informed that planning for the Kirkstall Festival had started in October 2021. However, the organisers of the event had only recently learnt that the FAS2 compound would still be occupying its current space in the grounds of Kirkstall Abbey whilst the Kirkstall Festival is taking place in July. The organisers have looked at plans of the grounds to see if the fairground could be sited at a different location in the grounds, but this has proved difficult given the size of the fairground and the topography of the Abbey grounds.

Members were informed that the Kirkstall Festival was the second biggest community event in Leeds after the Carnival and the fairground played a big part in the success of the festival. It was acknowledged that the festival would be compensated if the fairground could not be re-located. However, Mr Liversedge was of the view that the festival would not be the same as this was an integral part of the Kirkstall Festival.

He was also concerned that the organisers had not been informed of meetings which had taken place to discuss matters in relation to the alleviation works and planning works at the Kirkstall Bridge Public House.

Mr Liversedge also raised concerns that if the compound remained in the grounds of the Abbey until July there would be issues with works construction traffic and festival traffic which would be dangerous.

Cllr Venner informed the Committee that she had written to the Directorate saying that the short notice was not acceptable and wished to set up a meeting with various people including councillors as soon as possible to discuss the situation.

Inner West Councillors were supportive of the action that had been taken so far and recognised that this was upsetting for the communities. It was suggested that an email be sent on behalf of the Inner West Community Committee to show the support of the Committee in this matter.

## **50 Minutes - 17th November 2021**

It was noted that the name of the Chair had been omitted from the minutes.

It was also noted that in relation to Minute 39 Highways Winter Services Update Report, there was a mechanism in place for clearing leaves.

**RESOLVED** – That the minutes of the meeting held on 17<sup>th</sup> November 2021, be approved as a correct record.

## **51 Inner West Community Committee Finance Update Report**

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.

With the agreement of the Committee's Chair, the following applications were circulated to Committee Members as supplementary information for their consideration at the meeting:

- Empower (the Next Generation of Armley)
- Explorer Tots
- Hollybush Wellbeing in Wellies 2022
- Area Activity Programme
- Wythers Residential- Building relationships and reducing ASB
- Burley Park Path Repairs and Resurfacing
- Armley Action Team Events 2022-23

Cllr Gruen declared an Other Registrable Interest at this point in the meeting, as she is a member of the Board for BARCA who had submitted an application for Wellbeing funding. Having declared this interest Cllr Gruen took no part in the discussions on this application.

Cllr Illingworth had declared an Other Registrable Interest in Kirkstall Valley Development Team and Kirkstall Valley Park and took no part in discussions on these applications. Minute 47 refers

Members were informed of the following points:

- The remaining balance of the Wellbeing Fund is currently £84,894.13. A full breakdown of the projects was listed at Table 1 of the submitted report. It was noted that the remaining balances per ward were:
  - Armley £38,796.79

Draft minutes to be approved at the meeting  
to be held on Date Not Specified

- Bramley & Stanningley £27,617.88
- Kirkstall £18,479.46

- Members were requested to consider the following applications:

<b>Project</b>	<b>Organisation</b>	<b>Ward</b>	<b>Amount</b>	<b>Outcome</b>
Flood Recovery	Kirkstall Valley Development Trust	Kirkstall	£3,900	Approved
Kirkstall Festival	Kirkstall Festival Committee	Kirkstall	£8,000	Approved
Bramley Young Person's Social Prescribing Project - Futures	BARCA Leeds	Bramley & Stanningley	£9,998.42	Approved
Art Camp @ Shire Oak Primary School 2022/23	Art Camp UK	Kirkstall	£7,623	Approved
Summer Holiday Targeted Provision	Leeds Youth Service WNW Locality Team	All Inner West Wards	£1,200 (£400 per ward)	Approved
Armley Basketball Project @Armley Leisure Centre	Leeds Youth Service in partnership with LDM Basketball	Armley	£1,660	Approved
Inner West Gaming Club	Leeds Youth Service	All Inner West Wards	£2,640 (£880 per ward)	Deferred for further information
New Blue Grit Bin x2 Greenhill Road and Hilltop Road	LCC Communities Team	Armley	£354.44	Approved
Two Family Fun days and new activity equipment	West Leeds Activity Centre	All Inner West Wards	£8,221 (£2,740.33 per ward)	Deferred until further information can be provided on numbers using this event from Inner West wards
Wythers Residential-Building relationships and reducing ASB	WNW Youth Service	Armley	£2,880	Approved
Empower (the Next Generation of Armley)	New Wortley Community Association	Armley	£23,618.56	Approved
Explorer Tots	Kirkstall Valley Development Trust	Kirkstall	£8,360	Approved
Hollybush Wellbeing in Wellies 2022	The Conservation Volunteers – Holly Bush Conservation Centre	All Inner West Wards	£9,545 (£3,181.66 per ward)	Approved
Area Activity	West Leeds	All Inner	£6,635	Approved

Draft minutes to be approved at the meeting  
to be held on Date Not Specified

Programme	Activity Centre	West Wards	Armley - £5,639.75 Bramley & Stanningley - £497.63 Kirkstall - £497.62	
Burley Park Path Repairs and Resurfacing	LCC Parks and Countryside	Kirkstall	£8,000	Approved
Armley Action Team Events 2022-23	Armley Action Team	Armley	£21,618	Deferred pending further clarification being provided to Members upon any potential declarations of interests which may be in line the Council's Code of Conduct.

Cllr McKenna raised a concern that Members had not had sufficient time to consider those applications prior to the meeting, which had been circulated as supplementary information. As such, Cllr McKenna abstained from voting upon those specific applications, as detailed below. Cllr McKenna also raised concerns regarding proposals to approve funding before the beginning of the financial year and in relation to match funding on certain applications:

- Empower (the Next Generation of Armley)
- Explorer Tots
- Hollybush Wellbeing in Wellies 2022
- Area Activity Programme
- Wythers Residential- Building relationships and reducing ASB
- Burley Park Path Repairs and Resurfacing
- Armley Action Team Events 2022-23

- Members noted the delegated decisions taken since the last meeting in November 2021.
- Members were informed that the Youth Activity Fund had a remaining balance of £35,079.44. Table 2 of the submitted report listed the projects funded. And provided the balances for each ward.
- The Small Grants and skips budget had a remaining balance of £1,453.97 with small grants projects approved listed at Table 3 and community skips provided listed at Table 4.
- The Inner West Community Committee has a budget of £27,055.95 available to spend, as a result of new capital injections in October 2021. Capital allocations was listed at Table 5 in the report.
- The Community Infrastructure Levy (CIL) Budget currently has £84,818.42 available to spend. Spend to date was shown in Table 6.

Member's discussions included:

- Members were of the view that should social prescribing becomes successful it should be funded by the NHS.
- Members were disappointed that a number of applications had been added to the agenda at short notice. Cllr Heselwood said that they had been added so that consideration of the applications could take place before the start of Purdah.
- Members requested further clarity on the requirements around declarations of interests with it being noted that most of the Members sat on various boards and committees to offer support to organisations in the Inner West area, and as referenced above, specifically regarding the application from Armley Action Team, a decision on this be deferred pending further clarification being provided to Members upon any potential declarations of interests which may be required in line with the Council's Code of Conduct.
- It was noted that in previous years Members had attended workshops to consider funding applications for the new financial year. Members were of the view that this had been a good approach with applications considered in a systematic way.

#### **RESOLVED –**

- a) That details of the Wellbeing Budget position (Table 1), be noted;
- b) That the Wellbeing proposals be determined, as detailed within the table above;
- c) That details of the projects approved via Delegated Decision Notice (Paragraph 30), be noted;
- d) That monitoring information of its funded projects (Paragraph 32-34), be noted;
- e) That details of the Youth Activities Fund (YAF) position (Table 2), be noted;
- f) That details of the Small Grants and Skips Budget (Tables 3 and 4), be noted;
- g) That details of the Capital Budget (Table 5), be noted
- h) That details of the Community Infrastructure Levy Budget (Table 6), be noted

Under the provisions of Council Procedure Rule 16.5, Councillor McKenna required it to be recorded that he abstained from voting on the following Wellbeing applications, for the reasons as set out above:

- Empower (the Next Generation of Armley)
- Explorer Tots
- Hollybush Wellbeing in Wellies 2022
- Area Activity Programme
- Wythers Residential- Building relationships and reducing ASB
- Burley Park Path Repairs and Resurfacing
- Armley Action Team Events 2022-23

*Cllr Heselwood joined the meeting at 6:32 during consideration of the item.*

## 52 Inner West Community Committee Update Report

The Head of Locality Partnerships presented a report to update the Community Committee on the work which the Communities Team is engaged in, based on the priorities identified by the Community Committee.

Members voiced disappointment that the Youth Summit would again not be taking place this year. They acknowledged that a survey had been undertaken to gain information on activities which children and young people would be interested in. However, the Youth Summit had proved useful when considering applications for activities for young people. It was noted that the survey would run until the end of March.

Members were asked to note Appendix 2 of the report which provided an update on events proposed for the Queens Platinum Jubilee.

It was noted that future update reports should include comments from the Community Committee Champions.

It was noted that the NC Co-ordinator had revisited independent business on Bramley Shopping Centre. Bramley and Stanningley ward members said that they would have been interested in knowing about this visit and were disappointed at not being consulted on this.

**RESOLVED** – To note the content of the report.

## 53 Dates, Times and Venue Report

The City Solicitor submitted a report requesting Member's consideration to agreeing the proposed Community Committee meeting schedule for the 2022-2023 municipal year.

Member's attention was drawn to paragraph 7 which proposed the following dates and times:

- Wednesday 13<sup>th</sup> July 2022 at 6pm
- Wednesday 5<sup>th</sup> October 2022 at 6pm
- Wednesday 9<sup>th</sup> November 2022 at 6pm
- Wednesday 8<sup>th</sup> March 2023 at 6pm

It was noted that the proposed dates and times reflect the current meeting pattern of the Community Committee.

Member's discussions included:

- The dates of 5<sup>th</sup> October and 9<sup>th</sup> November were too close. It was acknowledged that Cllr Bithell had requested a different date to that which had been suggested in September, as she would not be able to attend. She had therefore, suggested that the second meeting of the Committee be October. However, Kirkstall and Bramley and Stanningley Members raised concerns that this was the date on which

the Kirkstall and Bramley and Stanningley Labour Party branch meeting would be held.

- Members also noted that the date of the last meeting in March would be International Women's Day. Members often attended events on this day.

Members were agreeable to the first meeting taking place on Wednesday 13<sup>th</sup> July but requested that the clerk look for different dates for the other three meetings. Members said that they would consider moving the meetings to Tuesdays.

**RESOLVED – To:**

- a) Agree that the first meeting of the Inner West Community Committee take place on Wednesday 13<sup>th</sup> July 2022 at 6pm.
- b) Request that further dates be provided for consideration.

*The meeting concluded at 19:45*





**Report of:** Chief Officer Culture and Economy

**Report to:** Inner West Community Committee [Armley, Bramley, Stanningley, Kirkstall]

**Report author:** Karen Murgatroyd

**Date:** 29 May 2022

To note

## **Inner West Community Committee – Update on LEEDS 2023 Year of Culture**

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### **Purpose of report**

1. To provide the Inner West Community Committee with an update on the LEEDS 2023 and to gather input and support from elected members and residents.

### **Main issues**

2. The report and presentation are intended to provide the Inner West Community Committee with an update on the LEEDS 2023 Year of Culture.
3. The report gives elected members the background to LEEDS 2023 and an insight into plans for the year.
4. The presentation provides the Community Committee with an overview of LEEDS 2023 activity already taking place in the Inner West area, as well plans for local projects involving local residents during 2023.
5. The agenda item also provides elected members and the public with the opportunity to provide input to LEEDS 2023 on how best to engage and communicate with local communities about opportunities to get involved.

### **Recommendations**

6. Elected Members are asked to note the contents of the report and presentation that will be provided by officers from LCC's Culture team and staff from Leeds Culture Trust, who are responsible for delivering LEEDS 2023 year of culture.

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**Report of: Gary Bartlett - Chief Officer (Highways & Transportation)**

**Report to: Inner West Community Committee [Armley, Bramley & Stanningley, Kirkstall]**

**Report author: Chris Way, Principal Traffic Engineer, 0113 3787493**

**Date: 13<sup>th</sup> July 2022**

**To note**

## **Highways & Transportation - Stanningley Bottom Review**

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### **Purpose of report**

1. This report asks the Community Committee to note the current Highways & Transportation position regarding the highway at Stanningley bottom.
2. The report asks members of the Committee to consider the future layout and operation of the Stanningley bottom scheme and what funding options may be available to contribute to requested maintenance and/or traffic improvements.
- 3.

### **Main issues**

4. CityConnect projects have been introduced across Leeds in recent years, aiming to provide high quality segregated cycle and pedestrian infrastructure along key routes. The first scheme was the Leeds – Bradford cycle superhighway which runs along Bradford Road, Stanningley Road and Armley Road.
5. At Stanningley bottom there was insufficient space to provide cycle tracks, so a project was developed that introduced changes to the road environment including coloured materials and changes in kerblines. The project includes two un-marked 'roundel' junctions and two Zebra crossings.
6. The project has successfully reduced traffic speeds and queues on the approaches (most noticeably on Richardshaw Lane).

7. An enhancement scheme was undertaken in 2018 to provide greater contrast between surface textures and this has been largely successful in improving driver behaviour and understanding.
8. In recent years there has been some deterioration of the surface and responsive repairs have been enacted.
9. There have been local concerns regarding road safety at the un-marked junctions, although the recorded injury collision data indicates that the junction is performing well. There are ongoing requests for mini-roundabout markings to be provided, although observations show that the majority of motorists use the junction safely and with due care and attention and these markings are not considered necessary to ensure road safety.

## **Options**

### **I. Reactive maintenance of existing layout**

Damage to the carriageway can be identified as a defect and repaired by Leeds City Council's maintenance depot as part of their ongoing programmes of works without incurring additional capital costs. This repair would be in available materials and may not match the premium material selected in the scheme design.

### **II. Full resurfacing of the carriageway at Stanningley bottom**

This is a significant undertaking and is estimated at £80,000. Given the current maintenance backlog across Leeds it is not considered that this can be fully met from the 2022/23 programme although a smaller contribution to a larger capital project may be available.

It is estimated that a shortfall of £40,000 would need to be made up.

### **III. Full resurfacing plus additional road markings and crossing enhancements**

To fully address both concerns (maintenance and perception of road safety) a more involved scheme could be delivered. This would resurface the road and add road humps at both Zebra crossings and mini-roundabout markings at both un-marked junctions.

This project is estimated at around £100,000. Contributions from Maintenance (£30k) and Traffic Engineering (£30k) could be provided leaving a shortfall of £40,000 into this project.

## **Recommendations**

8. The Inner West Community Committee is asked to note the contents of the report and to offer a view on the suitability of the three presented options.



**Report of:** Liz Jarmin, Head of Locality Partnerships  
**Report to:** Inner West Community Committee  
**Report author:** Carl Hinchliffe, Community Committee Team Manager  
**Date:** 13<sup>th</sup> July 2022 To note

## **Title: Community Committee Champions Role Profile**

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### **Purpose of report**

1. To provide the Inner West Community Committee with an update on the Champions Role profile.

### **Main issues**

2. In 2019, the Head of Locality Partnerships offered individual meetings with each of the Community Committee Chairs, to gain a better understanding of their committees and the challenges and opportunities of each one.
3. A recurrent theme was the role of the themed Community Committee Champions and it was agreed at a subsequent Chairs Forum that a review of the Champions Role would take place, which would include the development of a role profile for the Champions that better outlined what the role and its responsibilities entailed.
4. A draft role profile was developed and agreed by a small working group that reflected and acknowledged the role that Champions already undertook within their committee areas but sought to clarify to Champions what their role involves.
5. Furthermore, the profile identified specific areas of focus for each of the themed Champions at both city-wide and Community Committee level. These will be agreed at the city-wide level by the responsible Executive Member in conjunction with the 10 themed Champions and relevant Service Leads. At the Community Committee level, these will be agreed by the committee themselves on an annual basis.

6. At the Chairs Forum meeting in February 2022, the Champions Role profile was discussed and ratified by Chairs, in order that the role profile could be rolled out to Elected Members within the next municipal year.
7. As we're aiming to ensure that the work of the Champions over the municipal year becomes more focused, the Executive Board Member for Communities has recommended that anyone appointed into a Champions Role covers one key theme and avoids putting themselves forward to be appointed for a number of Champion Roles.
8. The Champions Role and its strategic leadership function will be key to the programmes of work that are developed in each committee area over the next 12 months, as they will be acting as an interface and playing a substantial role in shaping the committee's agenda and local services. This connectivity is essential in order to achieve increased service improvement and provide local influence on service delivery, especially when dealing with services that are delegated to the Community Committees.
9. Once Champions have been formally appointed in the committees, meetings will be arranged with themed Champions.
10. The Cover Report and Champions Role profile are intended to provide the Inner West Community Committee with on work taking place in relation to the Community Committee Champions, following discussions that have taken place with the Executive Board Member and Community Committee Chairs.

## **Recommendations**

11. Elected Members are asked to note the contents of the Cover Report and the Champions Role profile, when making appointments to each of the themed Champions.

## **Community Committee Champions – Role and Responsibilities**

**Theme –**

**Environment & Community Safety**

**Children’s Services**

**Employment, Skills & Welfare**

**Health, Wellbeing & Adult Social Care**

### **Role of the Community Committee Champion**

- ✓ Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- ✓ Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- ✓ To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- ✓ To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- ✓ To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- ✓ Provide political influence in the delivery of the theme in the committee area
- ✓ To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- ✓ Support the development of local and cross committee themed projects where appropriate
- ✓ Attend and represent the Community Committee at themed events and other activities as appropriate

### **Specific responsibilities of Inner West Community Committee Champion**

**City wide responsibilities (TBA with responsible Executive Member, themed Champions and Service Leads)**

**Community Committee responsibilities (TBA by each Community Committee)**

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**Report of: City Solicitor**

**Report to: Inner West Community Committee, [Armley, Bramley & Stanningley and Kirkstall]**

**Report author: Debbie Oldham**

**Tel: 0113 3788656**

**Date: 13<sup>th</sup> July 2022**

**For decision**

## **Community Committee Appointments 2022/2023**

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### **Purpose of report**

- 1 The purpose of this report is to note the appointment of Councillor Alice Smart as Chair of the Community Committee for 2022/23 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

### **Main issues**

#### **Noting Appointment of Community Committee Chair for 2022/23**

1. Members are invited to note the appointment of Councillor Alice Smart as Chair of the Community Committee for 2022/23, as agreed at the recent Annual Meeting of Council.

#### **Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships**

2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

### Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

### Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

### Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2022/23 municipal year:

<b>Organisation / Outside Body</b>	<b>No. of Places</b>	<b>Current Appointee(s)</b>
Outside bodies – currently none to be reviewed		
Clusters	2	J McKenna (Inner West CC)
Inner West (formerly ACES and Farnley Cluster which has now merged)	1 Councillor from Inner West CC and 1 Councillor from Outer West CC	
Bramley	1	C Gruen
Headingley/ Kirkstall		H Bithell F Venner J Illingworth
Inner West LHAP	3	K Ritchie J Illingworth J McKenna
Armley Local Care Partnership		
Armley seat	1	L Cunningham

Bramley, Wortley, Middleton seat	1	K Ritchie
Champions		
Employment & Skills		J Heselwood / J McKenna
Health Wellbeing and Adult Social Care		L Cunningham
Children's Services		C Gruen / J Heselwood
Environment		J Illingworth / A Smart
Community Safety		K Ritchie
Corporate Parenting Board		C Gruen / J Heselwood

## Options

### Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-14:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

12. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
13. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
14. Please note, any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

### **Local Housing Advisory Panels**

15. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

The x Community Committee in their 2022/23 round of nominations, is therefore requested to:

- a) Nominate up to 1 Ward Member per Ward within the Inner West HAP area
- b) To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c) Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

### **Local Care Partnerships**

16. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website <http://inspiringchangeleeds.org/local-care-partnerships/>
17. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.
18. In 2019 a number of LCPs were newly formed and others yet to come together. Proposals were put forward on a 'best fit' approach to membership, mapping the

geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit.

19. All LCPs are now in place and meet on a regular basis. Frequency of meetings varies from one LCP to another. Whilst some meet monthly others come together on a bimonthly or quarterly basis. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID these meetings have been virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. To strike a balance between attendance and ability to network and strengthen local relationships the LCPs have moved to a model of a mix of in person meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).
20. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

### **Community Committee 'Champions'**

21. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
  - To provide local leadership and champion the agenda at the Community Committee.
  - To represent the Community Committee at relevant meetings, forums and local partnerships.
  - To build links with key services and partners.
  - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
  - To maintain an overview of local performance.
  - To consult with the Community Committee and represent local views as part of the development and review of policy.
22. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
23. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
  - Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
  - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

## **Corporate Parenting Board**

24. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
25. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special interest in leading the work on Corporate Parenting – who are nominated to the 'Corporate Parenting Board'. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisation, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In 2021 Leeds published the City's Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our 'Promises' to children in care and care leavers are delivered. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership within the overall framework of support and accountability for looked after children's services and is chaired by the executive member for children's and adult services.
27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2022/23 municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

## **Children's Services Cluster Partnerships**

29. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.

30. They aim to:
- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
  - build capacity to improve the delivery of preventative and targeted services to meet local needs;
  - create the conditions for integrated partnership working at locality level;
  - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

## **Corporate considerations**

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

### **b. Equality and diversity / cohesion and integration**

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

### **c. Council policies and city priorities**

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's policies and priorities.

### **d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exception to this is for "fraud, or other deliberate wrongdoing or recklessness". The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

### **e. Risk management**

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

## **Conclusion**

35. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

## **Recommendations**

36. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
37. The Committee is also invited to note the appointment of Councillor Smart, as Chair of the Community Committee for the duration of 2022/23, as agreed at the recent Annual Meeting of Council.

## **Background information**

- None



## Community Committee Appointments to Outside Bodies

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	CIr Y/N	Review Period	Last App'mnt	Group
Inner West HAP -Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda	No	3	Jul-22	2	K.Ritchie - Bramley/Stanningley, - J McKenna - Armley, - J Illingworth - Kirkstall	Y	1 Year	Jul-21	Labour
Mary Jane Butler Trust	Yes	2	Jul-25	2	F Venner, H Bithell, J Illingworth (F Venner -Lead)	Y	4 Years	Jul-21	Labour
Bramley Poors Allotment Trust	Yes	1	Jul-24	1	K Ritchie	Y	3 years	Jul-21	Labour
Children & Families Cluster - Bramley	No	1	Jul-22	1	C Gruen	Y	Annually	Jul-21	Lab
Children & Families Cluster - ACES	No	1	Jul-22	1	J McKenna	Y	Annually	Jul-21	Lab
Headingley / Kirkstall	No	1	Jul-22	1	H Bithell, F Venner, J Illingworth	Y	Annually	Jul-21	Lab
Armley Local Care Partnership (Armley seat)		1	Jul-22	1	L Cunningham		Annually	Jul-21	Lab
Armley Local Care Partnership (Bramley Wortley Middleton seat)		1	Jul-22	1	K Ritchie		Annually	Jul-21	Lab
Number of places		10							
Places held pending review		7							
Places currently filled beyond July 22		3							
Number of places to fill		7							
Number of Members in the Committee Area		9			Percentage of Members on the Committee				
Labour		9				100			
Liberal Democrat		0				0			
Conservative		0				0			
Total		9							

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Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6899	Burmantofts & Richmond Hill	4299
		Gipton & Harehills	2600
Inner North East	2959	Chapel Allerton	1885
		Moortown	482
		Roundhay	592
Inner North West	3617	Headingley & Hyde Park	482
		Little London & Woodhouse	1855
		Weetwood	1280
Inner South	6289	Beeston & Holbeck	2433
		Hunslet & Riverside	1767
		Middleton Park	2089
Inner West	7965	Armley	2660
		Bramley & Stanningley	2903
		Kirkstall	2402
Outer East	4376	Killingbeck & Seacroft	4376
Outer North East	2295	Alwoodley	1082
		Harewood	371
		Wetherby	842
Outer North West	3550	Adel & Wharfedale	624
		Guiseley & Rawdon	691
		Horsforth	874
		Otley & Yeadon	1361
Outer South	4117	Ardsley & Robin Hood	876
		Morley North	916
		Morley South	1079
		Rothwell	1246
Outer South East	5323	Crossgates & Whinmoor	1828
		Garforth & Swillington	859
		Kippax & Methley	1115
		Temple Newsam	1521
Outer West	4884	Calverley & Farsley	711
		Farnley & Wortley	2455
		Pudsey	1718

(March 2022)

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Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft	Inner East
	York Road	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates	Outer East
LS25/26	Garforth/Kippax/Rothwell	Outer East
		Outer South
Central	Central	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Chapelton	Inner North East
	Harehills, Richmond Hill and Burmantofts	Inner East
Wetherby	Wetherby	Outer North East
Holt Park and Woodsley		Inner North West
Leeds Student Medical Practice		Inner North West
Aireborough & Aire Valley	Otley and Yeadon	Outer North West
Middleton & Beeston		Inner South
Morley	Morley	Outer South
Armley	Armley	Inner West
	Bramley, Wortley & Middleton	Inner West and Outer West
West Leeds	Pudsey and Bramley	Outer West

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**Report of:** Head of Locality Partnerships

**Report to:** Inner West Community Committee  
[Armley, Bramley & Stanningley, Kirkstall]

**Report author:** Karen McManus 0113 5350727

**Date:** 13<sup>th</sup> July 2022 **For decision**

## Inner West Community Committee - Finance Report

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### Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

### Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to

the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.

7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner West Community Committee this means that the money for the Armley, Bramley & Stanningley, Kirkstall wards will be administered by the Inner West Community Committee.
9. It was agreed at Inner West Community Committee on the 20<sup>th</sup> June 2018 that CIL monies for Armley, Bramley & Stanningley, Kirkstall would go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:



- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### Wellbeing Budget Position 2021/22

17. The total revenue budget approved by Executive Board for 2022/23 was **£142,540.00**.

**Table 1** shows a carry forward figure of **£163,447.54** which includes underspends from projects completed in 2021/22. **£73,128.26** represents wellbeing allocated to projects in 2021/22 and not yet completed. The total revenue funding available to the Community Committee for 2022/23 is therefore **£232,859.28**. A full breakdown of the projects approved or ring-fenced is available on request.

18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

19. The Community Committee is asked to note that there is currently a remaining balance of **£101,389.38**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing revenue 2021/22**

	£
<b>INCOME: 2022/23</b>	<b>£142,540</b>
Balance brought forward from previous year 2021/22	£163,447.54
Less projects brought forward from previous year 2021/22	£73,128.26
<b>TOTAL AVAILABLE: 2022/23</b>	<b>£232,859.28</b>
<b>Area wide ring fenced projects</b>	<b>£</b>
Small Grants & Skips	TBC
Community Engagement	TBC
Grit Bins	TBC
Youth Summit	TBC
CCTV	TBC

Festive Lights	TBC
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<b>Total spend: Area wide ring fenced projects</b>	<b>TBC</b>
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Ward Projects	Total:	Armley	B&S	Kirkstall
<b>Per ward carry forward + new allocation</b>	<b>£232,859.28</b>	<b>£91,329.36</b>	<b>£78,405.09</b>	<b>£63,124.83</b>
Kirkstall Festival	£8,000			£8,000
Bramley Young Person's Social Prescribing Project	£9,998.42		£9,998.42	
Art Camp	£7,632			£7,632
Summer Holidays Targetted Provison	£1,200	£400	£400	£400
New Grit Bin's - Armley	£354.44	£354.44		
Empower	£23,618.56	£23,618.56		
Explorer Tots	£8,360.00			£8,360.00
Hollybush Wellbeing in Wellies	£9,545.00	£3,182	£3,182	£3,182
Wythers Residential	£2,880.00	£2,880.00		
DAZL Bramley Dance Project	£2,970.00		£2,970.00	
Two Family Fun Activity Day's & New Equipment	£8,500.00	£2,833	£2,833	£2,833
Armley Action Team Events 2022-23	£21,618.00	£21,618.00		
Community Participation & Learning Programme 2022-23	£1,080	£308.57	£462.86	£308.57
Leeds Money Buddies	£17,584		£8,792	£8,792
Queens Platinum Jubilee Benches	£5,051.40		£3,769.20	£1,282.20
Jubilee 2022	£700		£700	
Kirkstall Planters	£770			£770
Bramley Urban Music & Arts Project	£5,040		£5,040	
<b>Total of schemes approved 2022/23</b>	<b>£133,610.59</b>	<b>£55,194.56</b>	<b>£38,147.47</b>	<b>£40,268.56</b>
<b>+ Underspends</b>	<b>£3,422.89</b>	<b>£2,894.12</b>	<b>£454.64</b>	<b>£74.12</b>
<b>Balance remaining (Total/Per ward)</b>	<b>£101,389.38</b>	<b>£39,028.92</b>	<b>£40,712.27</b>	<b>£21,648.19</b>

## Wellbeing Budget Ring-fences

20. At this time of year it is usual for Members to consider ringfences for the new financial year.

21. Members are asked to consider the proposed ringfences set out below for 2022/23. If members request any changes to these figures they will have an impact on the amount of budget available for new schemes. Members are asked to note that these figures are based on previous year's spend and recent quotes.

22. The **Small Grant and Skips allocation** to be ring fenced is £6,000. This is based on the 2021/22 spend of £6,000. The ward allocation for this pot would be £2,000 per ward.
23. Members are asked to consider ringfencing £750 for the **Community Engagement** pot. Allocation by ward is £250 per ward. This would cover costs to promote Community Committee activities such as leaflet printing, venue hire, food/refreshments, transport costs etc. Any request for schemes outside these categories would need to be considered separately through the normal wellbeing channels.
24. The Inner West **Grit Bins** allocation to be ringfenced is £2,418.60. Allocation by ward, dependant on number of blue grit bins present in the ward is as follows, Armley ward £806.20 for 10 blue bins, B&S ward £1,048.06 for 13 blue bins, Kirkstall ward £564.34 for 7 blue bins. Requests to refill the bins will come to the Communities Team from Members or the Champions allocated to each bin.
25. The **Inner West Youth Summit** allocation is £2,250 based on previous years allocation to be split equally by each ward of £750 each. This funding is used towards any venue hire costs, refreshments and any materials needed for the event such as posters or awards/prizes.
26. **CCTV Cameras** – members are asked to ringfence £6,000 towards the ongoing cost of the CCTV cameras in their wards. Each ward has 2 cameras at a cost of £2,000 per ward.
27. **Inner West Festive Lights**, Members are asked to consider a ring fence pot of £10,612 to cover the cost of Festive Motifs in their ward , plus Leeds Lights staff to attend the switch on events, the ward breakdown is as follows, Armley £2,660, B&S £2,396, Kirkstall £5,556.

### **Wellbeing and Capital projects for consideration and approval**

28. The following projects are presented for Members' consideration:

29. **Wellbeing Project Title:** Bramley Park Ice-Cream Play Item

**Name of Group or Organisation:** Parks and Countryside

**Amount proposed from Wellbeing Budget:** £10,506.72

**Wards covered:** Bramley & Stanningley

**Project Description:** To install an ice-cream van play item in Bramley Park in memory of a recently deceased ice-cream van owner who served the area for many years.

**Community Committee Priorities:** Best City for Communities

30. **Wellbeing Project Title:** Bramley Open Arts Group – Leeds 2023

**Name of Group or Organisation:** Fairfield Community Centre

**Amount Proposed from Wellbeing Budget:** £4,600

**Wards Covered:** Bramley & Stanningley

**Project Description:** To establish an art group for Bramley & Stanningley, open and accessible to all regardless of ability and focussed on a series of weekly themed classes individually tailored to the needs of each learner. These sessions will be based around the subject of 'drawing the figure and portraiture' and are for any level of experience from beginners to the more advanced. The workshops will be themed around the 'Elements of Art' which are: line, shape, form, space, value, colour texture and in addition – light. This will show a variety of approaches, traditional and novel, to drawing, for participants to try out and experiment with, expanding their repertoire of techniques and approaches.

**Community Committee Priorities:** Best City for Health & Wellbeing

31. **Wellbeing Project Title:** Operation Mineral

**Name of Group or Organisation:** West Yorkshire Police Early Action

**Amount Proposed from Wellbeing:** £1,358 (£452.66 per ward)

**Wards Covered:** All Inner West

**Project Description:** Operation mineral is led by trained Firearms Officers, in partnership with staff from the Early Action Hubs and specialised Safer Schools Officers. It uses interactive, visual media to showcase the real consequences and danger of carrying weapons, and is targeted at 12 – 18 year olds. Case studies are included from young victims of violent crime as well as lived accounts from front line medical staff and other professionals

32. **Wellbeing Project Title:** NWCA – 40th Anniversary Celebrations

**Name of Group or Organisation:** New Wortley Community Association

**Amount Proposed from Wellbeing:** £2,000

**Wards Covered:** Armley

**Project Description:** Funding to pay towards the costs of inflatbales, food and refreshments, publicity and materials for the New Wortley Festival celebrating 40 years of New Wortley Community Association.

**Community Committee Priorities:** Best City for Communitiies

33. **Wellbeing Project Title:** Inner West ASB and Speeding operations

**Name of Group or Organisation:** West Yorkshire Police - West Leeds NPT

**Amount Proposed from Wellbeing:** £6,035.20

**Wards Covered:** All Inner West

**Project Description:** NPT would like to work with colleagues from our Roads Policing unit to address the increased issues of speeding, dangerous driving, antisocial driving and antisocial behaviour, including that by young people. This will be an Intelligence led deployment to target where the offending is happening currently. There will be a combination of staffing options to focus skills and experience to the type of offending. For example, we will deploy a specialist traffic officer and an NPT officer in a traffic car where intelligence indicates speeding and dangerous driving. Where there are clusters of anti

social behaviour, this would be better served with either a PCSO or a PCSO and an NPT constable

**Community Committee Priorities:** Best City for Communities

34. **Capital Project Title:** SID for Kirkstall Ward  
**Name of Group or Organisation:** LCC Highways  
**Amount Proposed from Capital:** £3,500  
**Wards Covered:** Kirkstall

**Project Description:** Purchase and installation of one SID within the Kirkstall Ward.

**Community Committee Priorities:** Best City for Communities

35. **Youth Activity Fund Project Title:** Community Youth Project  
**Name of Group or Organisation:** The City of Leeds YMCA  
**Amount Proposed from YAF:** £5,265  
**Wards Covered:** Kirkstall

**Project Description:** The grant will be used to create a community youth project, working in partnership with Leeds Youth Service. The project will run weekly and will aim to engage young people aged 11-17years old in physical activities to improve their physical wellbeing.

**Community Committee Priorities:** Best City for Children & Young People

36. **Wellbeing Project Title:** Bramley Xmas Tree  
**Name of Group or Organisation:** LCC Forestry  
**Amount Proposed from Wellbeing:** £609.21  
**Wards Covered:** Bramley & Stanningley

**Project Description:** To supply, install and remove 15ft Xmas tree on Bramley Town Street for the festive light display.

**Community Committee Priorities:** Best City for Communities

37. **Wellbeing Project Title:** Armley Sculpture Trail  
**Name of Group or Organisation:** Assembly House  
**Amount Proposed from Wellbeing:** £1,500  
**Wards Covered:** Armley

**Project Description:** This grant will be used to fund part of a larger project - the Armley Sculpture Trail. AST is a large-scale project bringing community groups together with local artists to co-create a series of sculptures, which will be displayed in Armley's green spaces for local residents and visitors to enjoy. There will also be an opening event and creative workshops, as part of Armley Festival 2022.

**Community Committee Priorities:**

**38. Wellbeing Project Title:** SOS+ 15 Week School Programme

**Name of Group or Organisation:** Bramley Cluster Children & Family Services

**Amount Proposed from Wellbeing:** £5,000

**Wards Covered:** Bramley & Stanningley

**Project Description:** The grant will be used to fund a 15 week programme for 15 young people aged between 11 and 16. The programme will be delivered at Leeds West Academy by the team at St Giles and supported by practitioners from Bramley Cluster.

**Community Committee Priorities:**

**Delegated Decisions (DDN)**

39. Since the last Community Committee meeting on 16<sup>th</sup> March 2022, the following projects have been considered and approved by DDN:

- a) DAZL Bramley Dance Project, £2,970 (Bramley & Stanningley)
- b) Two Family Fun Activity Day's & New Equipment, £8,500 (All wards)
- c) Armley Action Team Events 2022-23, £21,618 (Armley)
- d) Inner West Gaming Club, £2,640 (All wards) (YAF)
- e) Mini Breeze, £10,948.50 (All wards) (YAF)
- f) Community Participation & Learning Programme 2022-23, £1080 (All wards)
- g) Leeds Money Buddies, £17,584 (Bramley & Stanningley, Kirkstall)
- h) Bramley Urban Music & Arts Project, £5,040 (Bramley & Stanningley) (YAF)
- i) Queens Platinum Jubilee Benches, £3,769.20 (Bramley & Stanningley)
- j) Jubilee 2022, £700 (Bramley & Stanningley)
- k) Kirkstall Planters, £770 (Kirkstall)
- l) Woodbridge Fold – Parking Bays, £10,000 (CIL)
- m) WLAC Jumbo SUPS (Stand Up paddle Boards), £5,275.87 (Capital)

**Declined Projects**

40. Since the last Community Committee on 16<sup>th</sup> March 2022, 1 project has been declined:

- a) Crime Prevention – YMCA (Kirkstall)

**Monitoring Information**

41. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

42. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee in March 2022:

**Name of project:** Fairfield Urban Music Project

43. Working in partnership with Barca down at Fairfield Community Centre on a Tuesday evening, this pilot project aimed to see if this type of project and activity would be relevant and successful. The project had a focus of music and urban arts where they offered music and art workshop lead by experienced, inspirational and supportive arts practitioners who understand how to engage young people. They used the project as a way to positively influence young people and help them understand what else is out there so that they can make right decisions in life whilst having knowledge about the consequences of their actions. The workshops they ran were; DJing and beat making, Rapping, beatboxing and lyric writing and Graffiti & visual arts
44. The group ran every Tuesday evening at 6.30pm where they provided a safe place for local young people to attend and feedback suggests they all left with something each week whether it was a new skill they had learnt, a piece of art work on a canvas or a rap they had written. Through the activities they delivered, they were able to talk to the participants about their lives and their future careers by actively listening to what they had to say. Many were very interested in the lives of the practiononers and spoke to them about their career paths and the rights and wrongs we experienced in life. The group we was a very safe space created by the staff from Barca and from the Music Box staff.





**Youth Activities Fund Position 2022/23**

- 45. The total available for spend in Inner West Community Committee in 2022/23, including carry forward from previous year, is **£72,237.92**.
- 46. The Community Committee is asked to note that so far, a total of **£21,907.50** has been allocated to projects, as listed in **Table 2**.
- 47. The Community Committee is also asked to note that there is a remaining balance of **£50,330.42** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2022/23**

	Ward Split 8-17 Population		
	Armley	B&S	Kirkstall
<b>Total allocation</b>	<b>2,629 Young People</b>	<b>2,745 Young People</b>	<b>1,657 Young People</b>



<b>Income 2022/23</b>	<b>£36,260</b>	£12,086.66	£12,086.67	£12,086.67
Carried forward from previous year	<b>£37,957.92</b>	£14,624.02	£15,487.96	£7,845.94
Total available (including brought forward balance) for schemes in 2022/23	<b>£74,117.92</b>	£26,710.68	£27,574.63	£19,932.61
Schemes approved in previous year to be delivered this year	<b>£1,980</b>		£1,350	£630
Total available budget for this year 202/23	<b>£72,237.92</b>	£26,710.68	£26,224.63	£19,302.61

<b>Projects 2022/23</b>	<b>Amount requested from YAF</b>	<b>Armley</b>	<b>Bramley &amp; Stanningley</b>	<b>Kirkstall</b>
Armley Basketball Project @ Armley Leisure Centre	<b>£1,660</b>	£1,660		
Area Activity Programme 2022-23	<b>£6,635</b>	£5,639.75	£497.63	£497.62
Inner West Gaming Club	<b>£2,664</b>	£888	£888	£888
Mini Breeze	<b>£10,948.50</b>	£3,649.50	£3,649.50	£3,649.50
<b>Remaining balance per ward</b>	<b>£50,330.42</b>	<b>£14,873.43</b>	<b>£21,189.50</b>	<b>£14,267.49</b>

### Small Grants & Skips Budget 2022/23

48. At this Inner West Community Committee a small grants & skips budget of £6,000 is being proposed. Any approved grants will be reported back on at the next committee meeting.

### Capital Budget 2022/23

49. The Inner West Community Committee has a capital budget of **£22,280.08** available to spend. Members are asked to note the capital allocation summarised in **Table 3**.

**TABLE 3: Capital 2022/23**

<b>Date</b>	<b>£</b>
Remaining Balance April 2022	£27,055.95
Capital Injection May 2022	£8,500
Capital Injection October 2022	
<b>Balance remaining</b>	<b>£35,555.95</b>

<b>Capital Spend 2022/23</b>	<b>Total amount</b>
Burley Park Paths	£8,000
WLAC Jumbo SUPS (Stand Up paddle Boards)	£5,275.87
<b>Capital Balance Remaining</b>	<b>£22,280.08</b>

### Community Infrastructure Levy (CIL) Budget 2022/23

50. The Community Committee is asked to note that there is **£74,915.42** currently available to spend.

**TABLE 4: Community Infrastructure Levy (CIL) 2022/23**

	£
<b>Remaining Balance March 2022</b>	£84,818.42
<b>Injection May 2022</b>	£97.50
<b>Total Available in 2022/23</b>	<b>£84,915.92</b>
Woodbridge Fold - Parking Bay's	£10,000.00
Total Spend 2022/2023:	£10,000.00
<b>Remaining Balance 2022/23</b>	<b>£74,915.92</b>

### **Corporate Considerations**

#### **Consultation and Engagement**

51. The Community Committee has previously been consulted on the projects detailed within the report.

#### **Equality and Diversity/Cohesion and Integration**

52. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

#### **Council Polices and City Priorities**

53. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

#### **Resources and Value for Money**

54. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

#### **Legal Implications, Access to Information and Call In**

55. There are no legal implications or access to information issues. This report is not subject to call in.

#### **Risk Management**

56. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

57. The Finance Report provides up to date information on the Community Committee's budget position.

## **Recommendations**

58. Members are asked to note

- a. Members are asked to review the minimum conditions as set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2022/2023. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.
- b. Details of the Wellbeing Budget position (Table 1)
- c. Proposed Ring Fences (paragraph 22 onwards)
- d. Wellbeing proposals for consideration and approval (paragraph 29 onwards)
- e. Details of the projects approved via Delegated Decision (paragraph 39)
- f. Monitoring information of its funded projects (paragraph 43 onwards)
- g. Details of the Youth Activities Fund (YAF) position (Table 2)
- h. Details of the Small Grants & Skips budget Budget (paragraph 48)
- i. Details of the Capital Budget (Table 3)
- j. Details of the Community Infrastructure Levy Budget (Table 4)

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**Report of:** Head of Locality Partnerships

**Report to:** Inner West Community Committee  
[Armley, Bramley & Stanningley, Kirkstall]

**Report author:** Karen McManus 0113 5350727

**Date:** 13<sup>th</sup> July 2022 **To note/discuss**

## **Inner West Community Committee - Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.
3. To make nominations to each of the Inner West Community Committee Sub Groups for (2022/23).
4. To make nominations for Chairs of the Armley & Bramley Community Forums for (2022/23).

### **Main issues**

#### **Sub Group Nominations**

5. Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Inner West Community Committee Sub Groups for 2022/23. The 2021/22 representatives are shown below:

Sub Group	Number of places	Current appointees	Community Committee Champion
<b>Children &amp; Young People</b>	3	Cllr Hannah Bithell & Cllr Caroline Gruen - Chair	Cllr Bithell & Cllr Gruen
<b>Environment</b>	3	Cllr John Illingworth & Cllr Alice Smart	Cllr Illingworth & Cllr Smart

6. Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations for Chairs to each of the Inner West Community Forums for 2022/23. The 2021/22 representatives are shown below:

Forum	Number of places	Current appointees
<b>Armley</b>	1	Cllr Jim McKenna
<b>Bramley &amp; Stanningley</b>	1	Cllr Kevin Ritchie

#### **Updates by theme:**

#### **Children and Young People: Champions TBC**

7. The next Inner West Children and Young People Sub Group will take place on 13<sup>th</sup> July 2022 via Teams at 10am.
- On the agenda is updates from Barca & Youth Services regarding their Youth Work within Inner West.
  - Service update from the Head of Service for Children Looked After
  - Updates on the current Youth Activity Fund projects that have been funded through the IWCC YAF budget.

#### **Inner West Youth Summit**

8. The Inner West Youth Summit is booked for the 5<sup>th</sup> October to be held at the Banqueting Suite. An invite has gone out to all Inner West schools and a number of schools have already responded to book their place. The Communities Team will work with the Children's Champion to engage with the schools who haven't responded.

#### **YAF Consultation Results**

9. The Youth Activity Fund online consultation survey ran from November 2021 and stayed open until the 31st March 2022, where all feedback from young people was

collated and fed into the Youth Activity Fund Consultation Report for the Inner West Community Committee. The results will, in principle, inform the Youth Activity Fund Budget spend for 2022-23.

10. The Inner West Community Committee received 141 survey responses to the Youth Activity Fund Consultation Survey. The vast majority of these were completed online, however some of the survey responses were completed in paper format at the Breeze Summer Events.

11. In summary, the consultation surveys submitted by young people in the Inner West Community Committee area suggest the following Youth Activity Fund priorities for 2022/23:

- Youth activities on offer in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
- Majority of provision taking place regularly after school, in the evenings and on the weekend with some holiday camps.
- Ensure the activities are inclusive of friendship groups, have refreshments available and good quality staff.

Popular activities included;

1. Sports
2. Cooking
3. Arts & Crafts
4. Outdoor Adventures
5. Coding

**Environment: Champion TBC**

**Cleaner Neighbourhoods Team**

**General Staffing**

12. We are carrying one Vacancy of an Assistant Chargehand on Matt Hynam's Shift in the Armley Area, we are currently conducting interviews and we are hopeful that we will fill that post in the near future. The Inner West area continues to have 2 allocated Environmental Action Officers. David Fisher in Armley and Michelle Fisher in Bramley, Stanningley and Kirkstall.

**Enforcement**

13. Our Street Cleansing team and enforcement are currently working with our project team and general maintenance team on a project for the bin stores in Armley, beginning in "little Scotland". We have ascertained the ownership of every bin store within this small estate and we are going to focus on the most troublesome unregistered or LCC owned

stores to empty and then secure them in an aesthetically pleasing way. We are meeting again this week to iron out details.

14. We are also working with the businesses on Kirkstall Road that back on to Evaston Avenue. We have reported some of the flats our planning department as there appears to be more flats than permission and they are enforcing some of their regulations. We have also issued some notices to the businesses with regard to the disposal of their waste. We have cut back vegetation and cleaned the street several times. I will update when more progress has been made.
15. The New Serious Environmental Crime Team (SECT) are continuing to focus on the large-scale Fly tipping and other environmental issue such as Waste Carriers.
16. Overall, cases are still being delayed and are being referred to the nearest available Magistrates within the Yorkshire and Humber region however as outlined above we have had a number of successful prosecutions and as one was a custodial sentence This is still having an impact on attendance and we have seen a rise in warrants being issued for failure to attend.
17. EAOs are continuing to provide updates on specific cases where Ward Members are involved, please let me know if there are any cases where this is not the case.

### **Community Work**

18. CNT continues to support the work that is carried out by volunteers in the area. Bramley Care Bears carries out Garden Makeovers for the vulnerable resident in the Bramley. These makeovers have resumed, and we support that by collecting and disposing of the cuttings etc. 6 garden makeovers have been completed and a further 14 are on the schedule with a view to be completed over the next few weeks.
19. We are in currently in the middle of the Student Changeover and additional resource has been allocated to this.

### **Since our last update we have had the following Action days/community events:**

-

20. Action days on the Braodlea Estate in Bramley have been completed which were a great success, we worked partnership with various agencies which included our local councilors, Leeds Homes. LASBAT, Locality teams, the Police, and our local volunteer groups. These were carried out on the 8th of March and the 9th of April 2022
21. A 4-day Community Action event in Armley was completed from the 30th of March 2022 through to Saturday the 2nd of April 2022. There were two amnesty days on the Wednesday and the Saturday and worked with various partners which included New Wortley Community Centre, the local resident's association, the Police, the Fire Brigade, Locality teams, New Wortley Wombles. Leeds Homes and LASBAT.



22. We continue to support the New Wortley Wombles who have litter pick the last Wednesday and Saturday of each month.

### **Upcoming events include**

23. We have an Action Day planned for the 28th of June 2022, this will be in the Woodbridges and the Queenswoods in Kirkstall. This is on partnership with our Local Councilors, Housing, The Police, LASBAT and various other agencies. We will provide amnesty for residents to have their waste etc. removed and an extra sweeping resource will be provided.

24. We are working on two further action days one on the Wyther Estate and one the Spens, we have not agreed the dates or details etc. I will update you as we progress.

25. All in all, we have an exciting few months ahead and we will continue to work closely with our partners across the board to provide the best service we can to the people within Inner West.

### **Service Changes:**

26. A Review into our Enforcement is currently underway this will explore the work carried out by our Enforcement Officers. This is being carried out by Mark Dolman one of our Service Managers.

### **Employment, Skills & Welfare: Champion TBC**

27. An update was given from the Employment and Skills team at the March Community Committee meeting therefore the next update will be provided to the Inner West Community Committee meeting on 5<sup>th</sup> October 2022.

### **Community Safety: Champion TBC**

#### **West Yorkshire Police**

##### **Armley**

28. Over the last few months, we have received reports of incidents around Canal Road and have increased our presence in the area. In May, a male was recently arrested and charged with a number of sexual offences and remanded into custody.

29. We continue to maintain a focus on Town Street, conducting daily patrol of the area and checking all the tower blocks. We have identified individuals in need of support and are working with partner agencies to ensure that this is put in place. We also continue to target street level drug dealing and have executed a number of warrants across the ward, resulting in the recovery of a quantity of drugs. We have also taken

positive action around commercial burglaries and have made a number of arrests, resulting in individuals getting convicted of the offences.

### **Bramley & Stanningley**

30. We continue to receive reports of anti-social behaviour and criminal activity across the ward by a group of individuals and continue to tackle the issue at every available opportunity. A number of arrests have recently taken place for a wide range of offences including assault, robbery and theft. As a result of these arrests, two key individuals have been charged and are currently remanded in custody. We are working with partner agencies to take long term action against those offenders causing the most issues and have been successful in obtaining civil injunctions against them.
31. We are aware of complaints from across the ward in relation to parking, speeding and other traffic matters and this will continue to remain a priority. We will continue to work alongside the off-road bike team where possible to combat anti-social behaviour involving motorcycles, which remains a complaint from local residents. We continue to make a number of arrests around drink and drug driving offences promoting road safety in the locality.
32. We have also executed a number of drugs warrants and quantities of drugs both class A and B have been seized and offenders charged or under investigation, sending a positive message to others.

### **Kirkstall**

33. In the build up to summer we have seen a slight increase in Anti-social behaviour and theft of motor vehicles (motorbikes) in and around the Cardigan fields area of the ward. Patrols have been directed to the area with partnership work on going with the local restaurants and the security of the complex which ensured that their property was kept as safe.
34. The ward area around Savins Mill has seen an increase in shop lifting offences, local officers were able to identify the person responsible for a large proportion of these offences. This person was arrested, charged, and received a custodial sentence. This has seen a reduction in theft offences within the complex. We will continue to work with partners to ensure that their businesses are protected.
35. Elsewhere in the ward we continue to disrupt offenders, several warrants have been executed and property seized resulting in positive outcomes whereby people have been dealt with for drug offences. Work continues around speeding in the ward with several tickets being issued to motorists found committing offences especially around the fatal four (no seatbelt, speeding, driving whilst distracted e.g., mobile phones, drink and drug driving)

### **Leeds Anti-Social Behaviour Team (LASBT)**

## **Armley**

36. There are currently 15 open cases with LASBT in the Armley ward covering a range of ASB issues, there are no concerning trends at this time. We have an upcoming trial in regards to a possession application for a tenant who has been found guilty of serious verbal abuse and threats towards council staff. We do continue to have some youth related ASB & crime in the area with work ongoing, some of these youths are involved in the serious ongoing issues in the Bramley area.

Action day operations will be carried out with partners during ASB awareness week w/c – 18th July

## **Bramley & Stanningley**

37. There are currently 22 open cases with LASBT in the Bramley & Stanningley area covering a range of ASB issues however these are predominately related to youth ASB & Crime in the area. Operation Leodis (a team of police constables working closely with LASBT) are operating in the area. A number of injunctions have been obtained on youths in the area with a number of these been breached which are currently being followed up with breach applications to court. Very extensive work is being carried out by West Yorkshire Police, LASBT and other partners to tackle these issues.

Action day operations will be carried out with partners during ASB awareness week w/c – 18th July

## **Kirkstall**

38. At the moment we have 23 cases within the Kirkstall area covering a range of ASB issues. We have 3 ongoing possession cases & also 2 closure applications we're looking to proceed with. We've had a recent spike in complaints about youth related ASB (items being thrown &/or kicked at properties) around the Woodbridges so a letter drop/door knock has been done with colleagues from Kirkstall Housing to try & identify those involved. Last week we were involved in an action day with on the Iveson estate where some of our Officers joined colleagues from Housing Leeds, West Yorkshire Police & other LCC services to door knock local residents to ask them about what issues they have within the area. We will also be attending another action day planned for 28th June on the Queenswood's.

## **Champion Update**

39. Old Quarry at Bramley Falls, near to Pollard Lane – issues with ASB, youths congregating, health and safety. Great partnership work, Police did a safety review with recommendations which has augmented Building Controls efforts to get the landowner to take action to make the site safe. We await their response.

40. The 2022 Water Safety Week ran from 18th to the 25th of June. The main goal of Water Safety Week is to teach people the necessary skills and knowledge that they need to be safe and have fun in the water. Chased up the none response from Canal & River Trust to the proposal for safety equipment at the Canal locks.
41. Report it – A reminder of the online reporting opportunity for non-emergencies and intelligence <https://www.westyorkshire.police.uk/report-it> <https://crimestoppers-uk.org/>

## **Health and Wellbeing & Adult Social Care: Champion TBC**

### **Public Health**

#### **Ward based Weight Management Work / Living with Obesity**

42. This work continues as slowly normality resumes after the Covid-19 government restrictions were lifted. The council, NHS, Public Health, and partners are now turning their attention to an issue which blights many local residents in wards across the city. Some projects are recommencing, and we are delighted to announce we have some new initiatives across the inner west wards. The pandemic has exasperated weight management issues for our local families when schools shut and lock down restrictions were enforced. The NHS UK costs attributable to obesity or being overweight are estimated to rise to 9.7 billion by 2050. It is estimated the NHS from 2014-2015 spent 6.1 billion on obesity related ill health. These figures are of course well before the Covid-19 government lockdown where people's activity levels were significantly reduced. Between 2019-2020 there were more than one million hospital admissions linked to obesity with all the associated staff and care costs that come with that. This figure was 17% up on the previous year.

<https://www.gov.uk/government/publications/health-matters-obesity-and-the-food-environment/health-matters-obesity-and-the-food-environment--2>

#### **Healthy Families-Grow and Cook Project**

43. We have secured funding to run a pilot programme for local families to reconnect with where their food comes from and how to prepare it in an easy, quick, and affordable way using as little gas or electric as possible as the fuel poverty crisis impacts on local residents. The first pilot starts in Bramley on the 18th May and will be six weeks growing and then six weeks practical cookery at the Hollybush Conservation Centre culminating in a celebration event. This pilot starts in Bramley and is run By Barca and Hollybush TCV with a financial contribution by Full Circle Funerals. This course is fully subscribed.

#### **Weight Management West Wards Directory**

44. We have compiled a directory of the vast majority of physical and cooking activity in the wards which is either free or subsidised for local families. It is a comprehensive look at what is available locally. If you would like to receive a copy either sign up to the mailing lists of the Local Care Partnerships by contacting the team LCPDEVELOPMENT (LEEDS COMMUNITY HEALTHCARE NHS TRUST) [licht.lcpdevelopment@nhs.net](mailto:licht.lcpdevelopment@nhs.net) or [Jonathan.Hindley@yahoo.co.uk](mailto:Jonathan.Hindley@yahoo.co.uk)

## **National Walking Month: Book a free lunchtime walking tour**

45. In the Armley ward there are a whole host of walking activities which aid weight management and improve mental and emotional health. For a walking timetable please contact; Peck, Karen [Karen.Peck@leeds.gov.uk](mailto:Karen.Peck@leeds.gov.uk) or Andrea Edwards [Andrea.Edwards@newwortleycc.org](mailto:Andrea.Edwards@newwortleycc.org)

## **Health Inequalities Fund**

46. A recent multiple ward application for funding for a trinity weight management project involving.

- **Recipe Station** - A mobile provision run by Barca dropped into local estates where families can pick up a bag of ingredients, a recipe card on how to cook them and additional support services around financial inclusion and fuel poverty. There are planned six accompanying 1-minute videos on social media on how to cook them.
- **Healthy Families Grow & Cook Project.** Described above.
- **Flourishing Families.** A nine-week cooking course run by a charitable organisation of the same name for families and young children to learn the production, assembly, and execution of affordable, basic and healthy dishes. Their project is currently running now on a local estate and if we are successful in our joint funding bid then we will roll it out across other estates.

For more information on any of these topics please contact. [Jonathan.Hindley@leeds.gov.uk](mailto:Jonathan.Hindley@leeds.gov.uk)

## **Community Engagement: Social Media**

47. **Appendix 1**, provides information on posts and details recent social media activity for the Inner West Community Committee Facebook page & Covid-19 ward pages.

## **Updates from Key Services**

### **Priority Neighbourhood Update**

#### **Armley Safety Planning**

48. The Safer Stronger Communities Team have worked closely with the Neighbourhood Policing Team to organise and deliver a community safety planning workshop for Armley partners and services. This work aims to build on the very successful partnership approach to Bonfire Night in 2022, which resulted in a significant reduction

in calls to service. The workshop was very well attended with over 35 people from a large variety of services and organisations. The workshop focused on 3 key areas – Town Street, New Wortley and the Wythers. Collaborative work is now underway to develop the outputs from the workshop into a community safety plan which will have partnership working at the forefront.

### **Safer Cleaner Greener**

49. Earlier this year, the Safer Cleaner Greener subgroup partnership planned a Spring Clean Community Action Week, which involved litter picking, waste amnesties, environmental action and a community information event. The efforts benefitted many residents, and overall, Cleaner Neighbourhoods collected a total of 24 full 7.5 tonne caged vehicle loads equating to 180 tonnes of waste. They also collected 160 bags of litter which had been filled by services, organisations, and the community. The subgroup had a further meeting in April, where the community action was discussed, and all members committed to further action which will take place at different points through the year.

### **Targeted Project with Young People**

50. The Safer Stronger Communities Team and New Wortley Community Centre continue to work collaboratively with Youth Services, the Cluster and the Police to support vulnerable young people within New Wortley and the wider Armley ward. The Empower project funded by the Inner West Community Committee and managed and delivered by New Wortley Community Centre has now commenced. This project continues the targeted focus and centres around providing early intervention for those at risk of child criminal exploitation.

### **Parks & Countryside**

#### **Armley**

51. Armley Park- New playground is completed and now open to the public (May 2022)

#### **Bramley & Stanningley**

52. Entrance improvements to Stanningley Park (to stop unauthorised vehicular access) are being undertaken. Surfacing works to improve the footpath under mobility gates are complete. A boundary fence is being erected along with entrance controls, the majority of the fencing is complete, the remaining work will be completed mid-July once the remaining barriers are installed.
53. The repainting of the playground at Bramley Park is complete and two new bins have been installed also. An additional item of play equipment has been ordered in memory of Rossi, the late ice cream van man.

54. Three new bin lids fitted at Bramley Fall.

55. The new fence at Hayleys allotments is now installed.

### **Kirkstall**

56. Highland Lodge/Argie Ave has had 80m of steel mesh fencing repaired/replaced.

57. Kirkstall Abbey Estate has been submitted again for this year's national Green Flag Award. Results to be announced at the end of July. There is a new site-based gardener and apprentice has started work.

### **Town Centres Update**

58. An update will be provided at the next Inner West Community Committee meeting on 5th October 2022.

### **Armley Forum**

59. The Armley Forum last met on Tuesday 17<sup>th</sup> May @ Armley Community HUB.

- WY NPT were in attendance to give an update on local issues.
- Attendance is starting to increase, with many residents stating what they want from the forum meetings moving forward after some recent consultation.
- The next meeting is arranged for Tuesday 19<sup>th</sup> July, at the HUB with attendance from Planning, Highways, Housing and the Armley Action Team.

### **Bramley Forum**

60. The next meeting is booked for Thursday 28<sup>th</sup> July @ Trinity Church. An invite will be sent to the mailing list shortly.

- After recent public consultation it has been decided that the meetings will now be quarterly rather than bi-monthly. With a new location more central to hopefully encourage more people to attend.
- On the agenda is Housing, Strategic Housing Strategy and the Illicit tobacco education officer.

### **Leeds Youth Service**

61. Youth Workers ran a coconut shy as part of Hawksworth Wood Jubilee Street Party event on the 4<sup>th</sup> June. Young people loved taking part and for some it was the first time they had seen and eaten a coconut. The event included stalls, assault courses, arts and crafts, children's competitions, and a dog show.

62. Youth workers and young people from the Wythers Estate were celebrating after hearing the news that they had been successful in applying to the Housing Advisory Panel to run a 12-week cooking and baking course. The course will allow young people to learn about the importance of healthy eating and nutrition whilst developing their cooking knowledge and skills. The group are busy planning their summer residential to Carlton Lodge Activity Centre.
63. Members of New Wortley Youth Club have enjoyed taking part in a varied youth work programme with one of the sessions focusing on relationships, sexuality, and gender. These sessions focussed on self-concept, self-esteem, and equality whilst celebrating diversity. Young people spoke openly about their own identity and experiences and said they felt listened to and accepted. Work such as this will be ongoing as the Youth Service works towards the Cultural Cohesion Quality Mark.
64. The WNW Team works in partnership with BARCA-Leeds on a Thursday evening undertaking detached work identifying several young people who struggle at school, have been impacted by lockdown and are increasingly involved in ASB locally. Following a change in youth work contracts The Youth Service has increased provision in Bramley and now delivers 5 weekly sessions. The Inner West Gaming Group has proved a great additional offering young people a safe space to form new friendships whilst building their hobbies and interests in gaming.
65. The Youth Service has been focusing its efforts on the Hawksworth estate in the Kirkstall Ward working closely with partners to identify young people who might need extra support. The Thursday evening mobile session continues to be very popular and regularly attracts more than 20 young people each week. Older young people from the Hawksworth Wood Estate enjoyed a few informal sessions on life at school and college. Several of the group have applied for jobs and some have been successful in getting part-time work. Youth workers have recently supported one young lady, who has been attending since she was 13, to get a new job by providing her with references for the post within the NHS.
66. The Inner West Team continue to run an accredited Saturday Motorbike Programme at West Leeds Activity Centre.
67. The Tuesday Armley Basketball Session delivered in partnership with Lets Do More Basketball has maintained its popularity with a wide range of young people attending each week.

### **Community Hubs**

68. An update will be provided at the next Inner West Community Committee meeting on 5<sup>th</sup> October 2022.

### **Housing Leeds**

#### **Walkabouts**



69. Following a review of the estate walkabout procedure to seek and develop walkabouts as a more meaningful tenant engagement activity, and to help improve their value as an estate management tool. It has been proposed and agreed that walkabouts will reduce from one every quarter to twice a year. To advertise public walkabouts twice a year, to take place during April/May and September /October. This would be the minimum commitment of service by Housing Leeds but the amended service standard should have flexibility to be increased by local teams if they choose.
70. As highlighted by the Tenant Scrutiny Board, it is important that we do not have a 'one size fits all' approach. Across the city, we have a wide range of differing issues on estates with some areas presenting higher risk environmentally. As part of an amended procedure, Housing Managers should have the provision to risk assess their area with a needs led approach to increase the frequency of walkabouts beyond two. It is acknowledged that some areas may need more targeted intervention work and estate inspections and environmental work will be focussed outside of the walkabout procedure. For example, initiatives in Priority Neighbourhoods.
71. To ensure the estate walkabout programme is a positive tenant engagement activity as well as the ward member attendance and priorities that they have within the environment, Housing Managers will consult with elected members to affirm frequency of walkabouts in the ward. The above changes are very much in addition to day to day proactive housing and property management and estate management activity, where issues should be captured at the earliest opportunity and resolved through a partnership working based approach.

### **Weekly Block Sweeps**

72. Weekly block sweeps are carried out on all high-rise blocks. These inspections help look for things that will improve the block such as ordering repairs, removing items that have been left in communal areas, or identifying improvements that could be made.
73. Should you wish to get involved or are interested in becoming a 'block champion', you can help in coming along and pointing out areas of concern or sharing your ideas on how to improve your block. Please contact on 0113 378330, or via email on [housinginvolvement@leeds.gov.uk](mailto:housinginvolvement@leeds.gov.uk) if you are interested. Alternatively, you can talk to your local Housing Officer.
74. Low rise blocks inspections are also being carried out now on a quarterly basis in line with the fire safety checks.

### **Community Payback (CP)**

75. Community Payback (CP) are committed to completing referred works but unfortunately they are still struggling to meet demand due to insufficient numbers of staff (they are recruiting) and covid restrictions that have not yet been eased within their service. If there's no break facility within 5 minutes' walk of the location of the referral, CP will not be able to complete the work until further notice. If the break facility is close by and is suitable, the larger referrals are more likely to be undertaken. CP anticipate that once

they are running at full staff capacity they will be able to action outstanding referrals more quickly and we can undertake a wider range of work with access to their mobile break facility.

### **Annual Tenancy Contact Update**

76. It is acknowledged that due to workload pressures linked to UC, Cx and following the legacy left by C-19, resources are not available to visit every tenant this year. To make best use of resources and target the most vulnerable tenants or those likely to be experiencing difficulties managing their tenancy, we are proposing the following:

- All general needs tenants will be visited at least once every 3 years, on a 3 yearly rolling programme.
- Where tenants are identified as a priority for contact because they have not had an ATCI for some time or because of ongoing vulnerabilities they will be visited annually.
- For new tenancies the New Tenancy Visit will be completed in the first 28 days of tenancy and will also count as the ATCI within the first year.
- The visit form and questions remains the same as for 2021/22.
- Non-priority tenancies may be contacted more frequently than every 3 years by visit, telephone or online survey if we believe that contact is required as a result of a change in information being made available or where contact is needed with a specific block / area, e.g. linked to improvement works. Further small pilots of the online contact will run during 22/23 to refine the process / explore improved digital solutions.
- Retirement Life tenants will not be covered by the ATCI programme and instead key tenancy related questions will be included in the Support File Review which takes place every 6 months.

### **Anti-Social Behaviour**

77. As we move to spring and summer, common trends tend to be noise/rowdy behaviour and will be the main complaint we have to combat during this period. Housing Leeds, LASBT and WYP are working together in this difficult time in many areas across Inner West in order to help tackle the crime related activity and ASB we are experiencing. Local teams are still working with LASBT and WYP. We are having regular community safety meetings, where we can share intel.

### **Good New Stories/Partnership working**

#### **Armley**

78. District Heating (DH)/Ground Source Heat Pump (GSHP). Following the last update, I can advise that the work in the Poplar Blocks are currently ongoing and with the work between Housing and local ward members, we have managed to get all the Burnsall blocks brought forward. They are due to start this calendar year with the first block being Burnsall Court to help with the cost of energy bills.

79. Bin store doors. We have successfully managed to secure funding for new metal roller shutter doors to all the problematic bin stores in the Armley Ward. This will help with waste collection and will greatly minimise rodent infestation in these locations.
80. Armley Safety Plan - The local Housing Manager and Team Leader recently attend a the Armley Safety Plan forum where all local partners who operate within Armley came together to discuss how we can work together to help improve Armley, make is safer and greener. The joint meeting was a great success and partners are now collating all this information and looking at how we can best work together.

### **Bramley & Stanningley**

81. Following the internal 'reshuffle' of staff, Bramley Housing Office has seen some positive changes and new environmental projects identified. The Team have been considering HAP bids, to make positive changes to their new area and the wider community. Our first environmental action day will be on the Fairfield's in early July but the date is TBC. We aim for this to help tackle environmental issue's identified such as pests, fly tipping and clean up the area . We want to promote services available to help with families and individuals struggling following rise in living costs. We have been working closely with our partners such as LASBT and the police to take a joint approach to tackling issue's within the area.
82. Bramley Housing have been working closely with BARCA to promote services they run to help beat social isolation. BARCA have also secured a social worker for Bramley, who will be working closely with children suffering with mental health, via a referral from the GP. Bramley Housing will now attend the local LCP meetings to see how partners can work together better within the area.
83. The Leodis team are currently in the Bramley area dealing with the increased crime and ASB linked to youth's in and around the Bramley shopping centre. Team Leodis are working West Yorkshire Police and LASBT in dealing with these youths.

### **Kirkstall**

84. We have negotiated temporary out of hours patrols to take place at Beevers Court and Norman Towers where we have had an increase in reported issues. The out of hours team will visit, assess the situation they encounter, deal with it if safe to do so and notify the Police immediately if they are unable to deal with themselves. It's hoped that this service will be available at two further high rise blocks shortly. We have met with local cleaning teams to address concerns regarding pigeon droppings on our open blocks and have negotiated thorough deep cleans of these areas and a commitment from the cleaning team that this type of mess will be removed daily with immediate effect. We continue to spot check all our blocks to ensure cleaning standards are being adhered to.

### **Inner West HAP update:**

Budget for 2022/23	£49,127.70	
Carry Forward from 2021/22	£26,242.04	
<b>TOTAL 2022/23 BUDGET</b>	<b>£75,369.74</b>	

Approved Budget Spend 2022/23	£14,384.17	
<b>Available Budget</b>	<b>£60,985.57</b>	

HAP	Number of projects submitted	Number of projects approved	Amount Committed by Panel	% committed
Inner West Total	21	8	£14,384.17	19.08%

#### 85. Bids Approved since last update in February 2022

Address/Who	Scheme	Amount Awarded by HAP
B&S	Westover Green - Bollards	£480
Kirkstall	Kepstorn Close - Bridge access	£3,075.75
Armley	Youth Services Cooking	£450
Armley	NWCA Shop Steamer	£500
Kirkstall	Queenswood Road bin	£199.21
Kirkstall	Green Guardians	£7,000
Armley	AHH Fit Generation	£846.26

#### Corporate Considerations

#### Consultation and Engagement

86. The Community Committee has, where applicable, been consulted on information detailed within the report.

#### Equality and Diversity/Cohesion and Integration

87. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that

the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

88. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

89. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

90. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

91. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

92. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

93. The Community Committee is asked to note the content of the report and comment as appropriate.

### **Background documents<sup>1</sup>**

94. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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## Inner West Community Committee & COVID-19 Groups

FACEBOOK highlights

16 March 2022 – 23 June 2022

Appendix 1

### Inner West Community Committee

Since 16 March 2022 the Inner West Community Committee Facebook page has gained: **41 new page 'likes'** (and currently has) **1,632 likes and 1,673 followers.**

This means that this is the **2nd** most popular Community Committee page.



There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 16 March 2022 is the LCC Inner West Community Committee post regarding the Bramley Forum

- has been shared **7** times
- has reached a total of **809** people

The following below are screenshots of the most popular three posts since the 16 March 2022 Alongside this are the figures for how many people were 'reached' and how many people 'engaged' with the post.

## 1st Place – LCC Inner West Community Committee Post:

Bramley Forum

809 people had this post delivered to them and it had 11 post clicks, with 11 likes, comments, and shares.



**Leeds City Council Inner West Community Committee**  
 Published by Karen McManus Lcc · 23 March · 🌐

Pop along to the next Bramley Forum to speak to your local Councillors, along with the Neighbourhood Policing Team and LCC Officers from Housing & City Development.  
 Thursday 31st March @ 7pm @ The Eric Atkinson Centre, Wellington Gardens, LS13 2JA.

**Do you work or live in the Bramley ward?  
 Want to meet your ward Councillors and  
 Leeds City Council Officers and have your  
 say on local issues?**



Pop along to the next Bramley Forum meeting, where your local Councillors, Cllr Caroline Gruen, Cllr Jools Heselwood & Cllr Kevin Ritchie will be in attendance, along with the Inner West Neighbourhood Policing Team and LCC Officers from Housing & City Development, to listen to what you have to say.



Next meeting will be

**Thursday 31st March @ 7pm @ The Eric Atkinson Centre,  
 Wellington Gardens, LS13 2JA**



[www.facebook.com/LccInnerWest](http://www.facebook.com/LccInnerWest)



### Post insights



Pop along to the next Bramley Forum to speak to your local Councillors, along with the Neighbourhood Policing Team and LCC Officers from Housing & City Development.

Published by Karen McManus Lcc · 23 March · 🌐

Post impressions	Post reach	Post engagement
909	809	22

### Distribution

+5.4x more impressions than your other posts within 21+ days of publishing. [Learn more](#)

### Interactions

👍	❤️	😄	😱	😞	😡
2	0	0	0	0	0

😊 Reactions	2
💬 Comments	2
➦ Shares	7
👉 Other clicks	11

### Other

🗑️ Hide post	--
🗑️ Hide all posts	--

[See Page insights](#)

[Boost post](#)



## 2<sup>nd</sup> Place – LCC Inner West Community Committee Post:

The Bike Library is Back

443 people had this post delivered, with 4 post clicks with 7 likes, comments, and shares.

Leeds City Council Inner West Community Committee  
Published by Kenzie Thornton · 6 June at 17:26 · 🌐

The Bike Library is back !!  
Please see details below on where and what you can loan from the Bike Library.



See insights [Boost post](#)

👍 1

🔗 3 shares



### Post insights



The Bike Library is back !! Please see details below on where and what you can loan from the Bike Library.

Published by Kenzie Thornton · 6 June at 17:26 · 🌐

Post impressions ⓘ

457

Post reach ⓘ

443

Post engagement ⓘ

19

### Distribution ⓘ

📈 +2.8x more impressions than your other posts within 17 days of publishing. [Learn more](#)

### Interactions ⓘ



👤 Reactions 3

💬 Comments 1

🔗 Shares 3

👉 Other clicks 4

### Other ⓘ

🗑️ Hide post --

🗑️ Hide all posts --

### 3<sup>rd</sup> Place – LCC Inner West Community Committee Post:

Leeds12 Community Festival

380 people had this post delivered to them. There were 0 post clicks and 3 likes, comments, and shares



#### Post insights

Leeds12 Community Festival, Saturday 25th June 2022 12-3pm West Leeds RUFC, 158 Blue Hill Lane, Leeds, ...  
Published by Kenzie Thornton · 8 June at 16:33 ·

Post impressions	Post reach	Post engagement
398	380	21

#### Distribution

+2.4x more impressions than your other posts within 15 days of publishing. [Learn more](#)

#### Interactions

Like	Love	Haha	Wow	Care	Angry
2	0	0	0	0	0

Reactions 2

Comments 0

Shares 1

Other clicks --

#### Other

Hide post --

Hide all posts --



## COVID-19 Facebook Groups

The Communities Team have set up **33** ward-based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, **Armley** has **153** members, **Bramley and Stanningley** has **72** members, and **Kirkstall** has **250** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

- **Armley:** <https://www.facebook.com/groups/240058733840731/>
- **Bramley and Stanningley:** <https://www.facebook.com/groups/204369294167978/>
- **Kirkstall:** <https://www.facebook.com/groups/210253080212370/>

**For the latest Coronavirus (COVID-19)  
information visit  
[www.leeds.gov.uk/coronavirus](http://www.leeds.gov.uk/coronavirus)**



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**Report of:** Head of Locality Partnerships

**Report to:** Inner West Community Committee (Armley, Bramley & Stanningley, Kirkstall)

**Report author:** Karen McManus 0113 5350727

**Date:** 13<sup>th</sup> July 2022 **To note:**

## **Community Committee Youth Activity Fund Consultation Report**

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### **Purpose of report**

1. The report provides the Inner West Community Committee with background and context on the decision to not have a Youth Summit in 2021/22.
2. The report provides the Inner West Community Committee with an update on the Youth Activity Fund Consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2022/23 financial year.
3. The report provides the Inner West Community Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.

### **Main issues**

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved at each stage of the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.

7. In preparation for the planning for this municipal year's Youth Summits, the Communities Team met with the Voice & Influence Team. At this meeting, both parties offered their support to reflect on previous year's events and learning to inform future ways of working, however expressed concerns around bringing young people together from different schools/groups for a physical event, as there continued to be concerns over COVID-19 infection rates, particularly in schools and the proposal was made to push back the Youth Summits so that they were delivered in the new municipal year.
8. This approach was discussed and agreed with Community Committee Chairs in the Community Committee Chairs Forum meetings, as it would allow the Communities Team to hold further discussions with members of the Children & Families Sub Groups and Children's' Champions and explore options to inform future Youth Summit arrangements, alongside the latest guidance regarding the safety measures that schools may be putting in place over the following months.
9. So that the Community Committees were still be able to consult with young people on priorities for the Youth Activity Fund Budget spend, a Youth Activity Fund Consultation Survey was created. Capturing this feedback would ensure that young people were still able to inform the budget spend for each committee in 2022/23 and in this respect the survey would still produce the same desired outcome as a physical Youth Summit: <https://surveys.leeds.gov.uk/s/OSCECI/>.

## **Reflections from the last 12 months**

### **Youth Activity Fund Projects: Responding to the Pandemic**

10. The COVID-19 pandemic has caused a number of complications for activity providers that work with young people over the last 12 months. It has been a particular challenge for organisations to keep up to date with the changing Government advice and guidance regarding COVID-19.
11. Staff in the Community Committee Team have spent a proportion of their time, once again, liaising with projects and organisations that wanted to work with young people over the last year, making sure that projects were still able to demonstrate that they were ready to deliver their activities in accordance with Government guidance and legislation regarding COVID-19, making sure that organisations had the correct policies, procedures and risk assessments in place.
12. Over the course of the last 12 months organisations and youth providers have continued to adapt to the challenges that the COVID-19 pandemic has presented them and the young people they work with once again, often working differently, for example by moving their activity provision to an online virtual platform.
13. Adapting responses and approaches for projects to meet the needs of individual communities demonstrates the committee's and the organisations flexibility and willingness to be agile in an ever-changing environment, as well as the desire to reach out and connect with young people during the COVID-19 pandemic.

## Youth Activity Fund Consultation Survey

14. Promotion of the online consultation survey was ongoing by the Communities Team, with publicity being posted on the committee Facebook pages, publicity being sent out to all our school & cluster contacts, youth groups and other organisations that are funded, or work with young people in the Inner West Community Committee, as well as being circulated to our mailing lists. Posters have also been sent to our Community Hubs and Libraries, as well as our Housing Leeds contacts.
15. In addition to this the Communities Team also created a QR code that linked to the YAF Consultation Survey (image attached below). This was embedded into posters so that it could be scanned with smartphones/QR reader apps which most phones have, taking the user straight to the survey and giving us another valuable avenue for capturing feedback and engaging with young people.



16. The online consultation survey ran from November 2021 and stayed open until the 31st March 2022, where all feedback from young people was collated and fed into a Youth Activity Fund Consultation Report for the Inner West Community Committee, which will, in principle, inform the Youth Activity Fund Budget spend.
17. The Inner West Community Committee received 141 survey responses to the Youth Activity Fund Consultation Survey. The vast majority of these were completed online, however some of the survey responses were completed in paper format at the Breeze Summer Events.

## Youth Activity Fund Consultation Survey Recommendations

18. The consultation surveys submitted by young people in the Inner West Community Committee area suggest the following Youth Activity Fund priorities for 2022/23:
  - a. Youth activities on offer in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
  - b. Majority of provision taking place regularly after school, in the evenings and on the weekend with some holiday camps.
  - c. Ensure the activities are inclusive of friendship groups, have refreshments available and good quality staff.
  - d. Popular activities included;
    1. Sports
    2. Cooking

3. Arts & Crafts
4. Outdoor Adventures
5. Coding  
(Other activities mentioned; Football, Boxing, Drawing, Netball, Swimming, Volleyball, Gymnastics, Tennis, Debating, Board games, Science days, Basketball, Badminton, Athletics, Cheerleading, Rugby, Gym, Climbing, Trampolining, Canoeing, Knitting, Chess, Photography, learning another language, Discussion & Support groups.)

19. It is recommended that any projects funded by the Inner West Community Committee from the Youth Activity Fund focus on these key themes and activities in 2022/23.

20. It is also recommended that options are explored for a physical Youth Summit event in the next municipal year, 2022/23. This will inform the Youth Activity Fund spend for 2023/24.

## **Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey**

Appendix 1 is attached with this report.

### **Corporate Considerations**

#### **Consultation and Engagement**

21. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the proposals for the Youth Activity Fund survey.

22. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

#### **Equality and Diversity/Cohesion and Integration**

23. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

#### **Council Polices and City Priorities**

24. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan



5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

25. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

26. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

27. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

28. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee's Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2022/23.

### **Recommendations**

29. Members are asked to note:

- a. Reflections from the last 12 months during the pandemic (paragraphs 10 – 13).
- b. Details of the Youth Activity Fund consultation survey (paragraphs 14 - 20).
- c. That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2022/23.
- d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey.
- e. That options are explored for a physical Youth Summit in the next municipal year, 2022/23. This will inform the Youth Activity Fund spend for 2023/24.

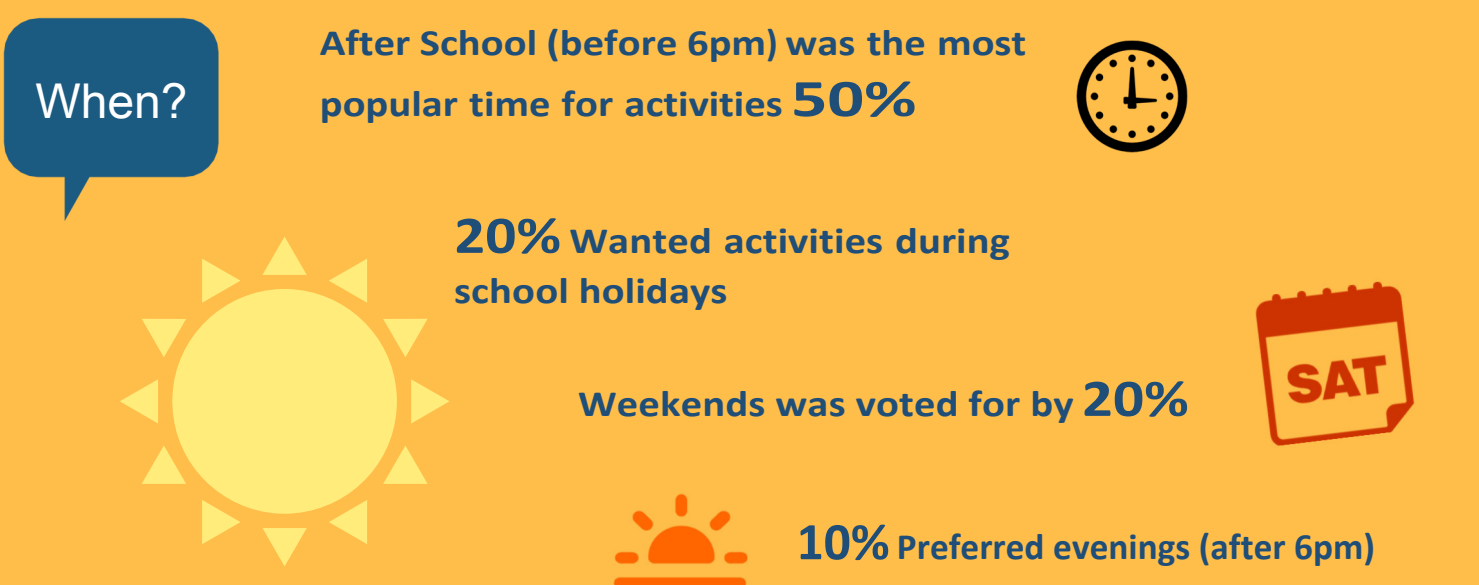
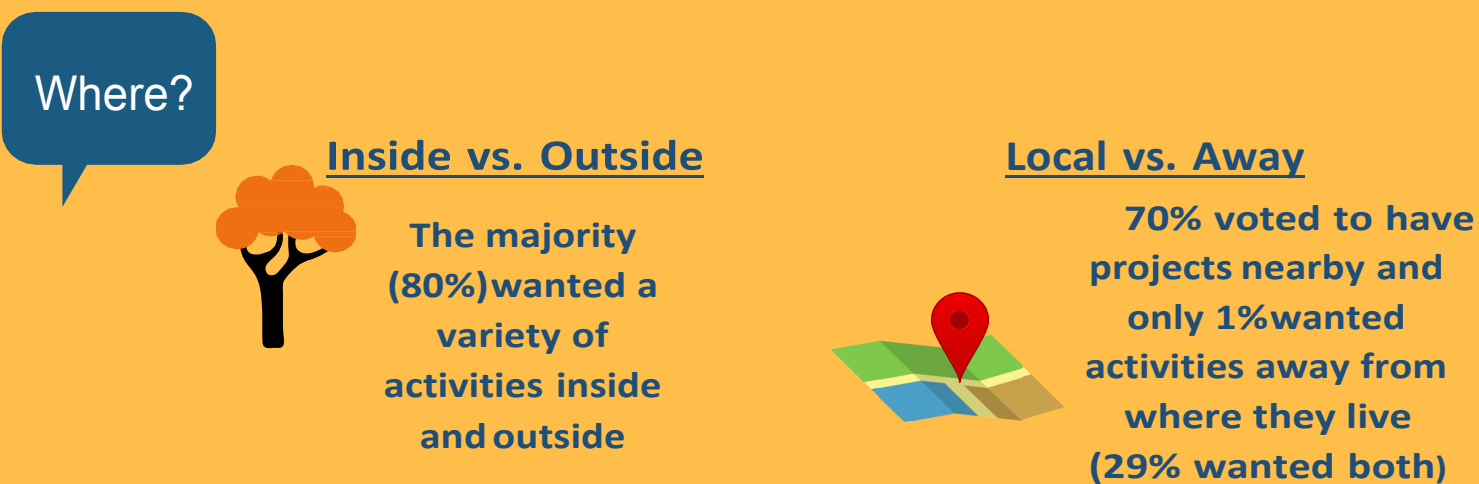
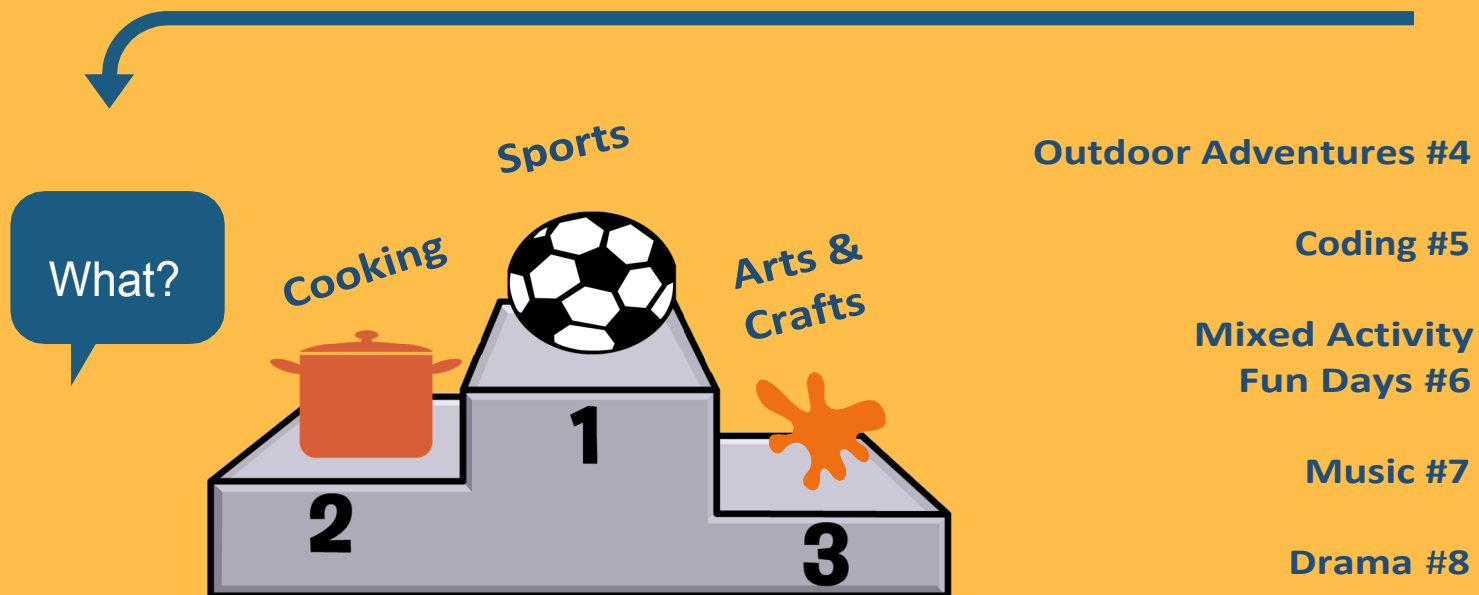
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# Inner West Youth Activity Fund Consultation 22/23



The Communities Team have consulted with 141 young people in the Inner West area of Leeds.

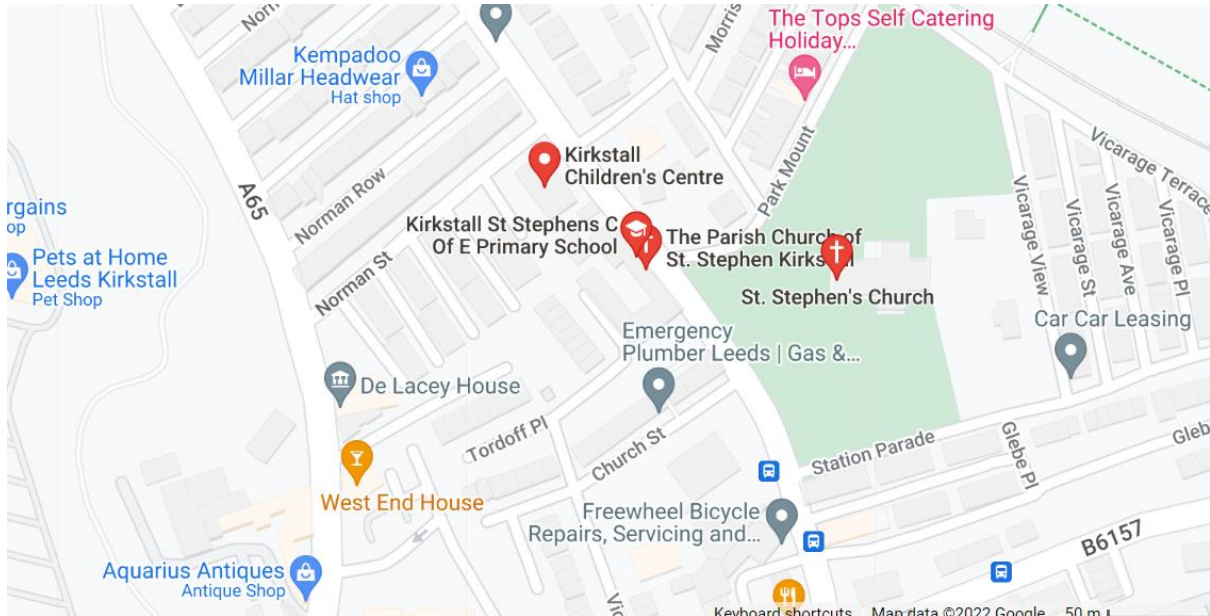
Young people were asked what activities they would like local councillors to fund in their own communities.



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St Stephens Church Hall Norman Street Kirkstall Leeds LS5 3JN

Located where the map indicates Kirkstall Children's Centre this is now the Kirkstall Valley Development Trust.



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